



**TERENCE G. HABERMEHL**

CLINTON COUNTY AUDITOR  
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June 22, 2021

To: Title Agencies  
Attorneys  
Surveyors  
Abstractors

Subject: Survey Escrow Procedure

Effective immediately, the Clinton County Auditor's office will no longer allow a deed to transfer with an insufficient legal description on the condition that the estimated survey costs are deposited into the auditor's escrow account. It is the responsibility of the individual or entity transferring the deed to ensure that the documentation for the parcel(s) being transferred includes the correct legal description.

We appreciate your cooperation with ensuring the legal description is correct before attempting to transfer a deed through the Clinton County Auditor's office.

Respectfully,

Terence G. Habermehl  
Clinton County Auditor